

# KOICA-YONSEI Doctoral Degree Program in Control of Infectious Disease

February 2, 2027 – January 21, 2030

Seoul, Republic of Korea



Korea International Cooperation Agency



연세대학교 융합보건의료대학원

YONSEI UNIVERSITY  
GRADUATE SCHOOL OF TRANSDISCIPLINARY HEALTH SCIENCES

Graduate School of Transdisciplinary  
Health Sciences, Yonsei University

*\*We strongly recommend that applicants carefully review and adhere to the instructions provided in the Program Information.*

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## ★ IMPORTANT NOTICE from KOICA

The 2027 KOICA Doctoral Degree Program application process consists of two main rounds: **(1) KOICA Round** and **(2) Institute (University) Round**.

The first round involves the KOICA Selection, where applicants are recommended by their country's relevant government. The application process will take place at the KOICA country office, or in the case of countries without a KOICA country office, at an affiliated KOICA country office or the Korean Embassy. Detailed eligibility criteria and procedures can be found in **the KOICA Scholarship Program Application Guidelines** (hereinafter **KOICA Guidelines**).

The second round is the Institute (University) Round, which is the university selection process. Only those who pass the KOICA Round can apply to universities. The list of successful KOICA Round candidates will be forwarded to the universities that the applicants applied to. Each university will conduct its own selection process, including document review, local medical check-ups, and interviews (or/and exam), based on their specific admission requirements. Those who have been finally accepted at the university round are required to submit original documents to University.

**This Program Information (hereinafter PI) serves as a guide for the second round, the Institute (University) Round.**

Before you proceed with your application, we kindly request that you carefully review and comprehend the guidelines outlined in both the **KOICA Guidelines** and **Program Information(PI)**. It is essential to note that the responsibility for any inaccuracies in the information provided rests with the applicant. Additionally, please be mindful that each university may have unique selection procedures, document submission requirements, and deadlines. Therefore, we recommend you to pay close attention to these specific details during the application process.

Lastly, please note that the schedule may be subject to changes depending on KOICA/Institute circumstances. Any updates will be announced on the KOICA CIAT website (<https://www.koica.go.kr/sites/ciat/index.do>). Regularly check the website for the latest information. For any inquiries, please refer to Section **VII.CONTACTS** and contact us accordingly.

① KOICA Round Conducted by KOICA country Office (Korean Embassy)	
July 2026	Submission of Application (Via Email/ to KOICA country Office or Korean Embassy)
	Document Screening (Submitted documents are non-returnable)
	On-site Interview
	First Round Result
② INSTITUTE(University) Round (Only for those who pass the First Round)	
August to December 2026	Submission of Application Package (Via email & University system)
	Document Screening (Submitted documents are non-returnable)
	Local Medical Check-up
	Interview Test of University
	Second Round Result
	Original Document Submission (to University)

**NOTE: Upon successfully passing the second round of the selection process, candidates who have also cleared the medical check-up in Korea will be ultimately confirmed as scholarship recipients. Detailed guidance regarding the post-second-round selection process will be provided exclusively to successful candidates.**

# I . PROGRAM OVERVIEW

■ **Program Title:** KOICA-YONSEI Doctoral Degree Program in Control of Infectious Disease

■ **Duration Details**

- **Academic Duration:** March 01, 2027 - February 28, 2030 (36 months)

*In accordance with the university regulations, the diploma will be issued in February 2030.*

○ Pre-Course: (Offline) : **February 10 ~ February 26, 2027**

○ Regular-Course : (Offline) **March 01, 2027 - January 21, 2030**

- **Stay Duration:** February 02, 2027 - January 21, 2030 (36 months)

*During 36 months in Yonsei University, students are strongly recommended to complete their dissertation.*

*The schedule is subject to change in accordance with internal circumstance or KOICA's instruction.*

■ **Degree:** Doctor of Philosophy in Public Health

\* Please note that the course title and the degree title may differ. The degree will be conferred in accordance with the degree title indicated in the PI. (For KOICA certificates, the program title will be included.)

■ **Objectives :**

1. To train public health professionals from developing countries in the field of infectious disease control so that they can manage national policies and health-related programs effectively as well as help set up and implement good health-related policies in their home countries
2. To build partnerships with developing countries for the possible expansion of Korean public health institutions into the countries
3. To share Korea's experience in infectious disease control and policy-making procedures and even disseminate Korean culture to developing countries

■ **Training Institute:** Graduate School of Transdisciplinary Health Sciences, Yonsei University

■ **Number of Participants:** 3

■ **University Admission Qualification:**

1. Applicants who meet the qualifications of KOICA scholarship program
2. Applicants must meet one of the two conditions below;
  - 1) Non-Korean applicant with Non-Korean parents
  - 2) Applicant who has completed his/her entire formal education from elementary to higher education, including a master's degree

### **3. Academic Requirements**

- 1) A master's degree from an accredited college or university**
- 2) An academic qualification deemed equivalent to a master's degree in a healthcare field**

**☐ Language:** The training is conducted entirely in English, and a high level of English proficiency in reading, writing, speaking, and listening, equivalent to that required for university-level studies, is necessary (applicants must submit evidence of their English proficiency).

**☐ Accommodations:** Domitroy, 50 Yonsei-ro, Seodaemun-gu, Seoul 03722

**03722 서울특별시 서대문구 연세로 50, 학사**

- **Dorm rooms are assigned as shared rooms with roommate(s).**
- **Each person is provided with a desk, a bed, and a wardrobe.**
- **There are communal washing machines and dryers (fee charged).**
- **The dormitory cafeteria does not offer halal foods. The dormitory cafeteria menu changes daily.**

## II. PROGRAM CONTENTS

### 1. ACADEMIC SCHEDULE

Term	Period	Contents / Remarks
<b>Preparatory Session</b>	2027.02.02.	Arrival in Korea
	2027.02.	KOICA Orientation Medical Check-up
<b>Pre - Course</b>	2027.02.10-2027.02.26	University Orientation, Pre-Course
<b>Spring Semester</b> (1st Semester)	2027.03.02-2027.06.18	
<b>Summer Break</b>	2027.06.21-2027.08.31	
<b>Fall Semester</b> (2nd Semester)	2027.09.01-2027.12.17	Alumni Seminar(TBA)
<b>Winter Break</b>	2027.12.20-2028.02.28	
<b>Spring Semester</b> (3rd Semester)	2028.03.02-2028.06.23	Alumni Seminar(TBA)
<b>Qualification Exam</b>	2028.06.23	
<b>Summer Break</b>	2028.06.26-2028.08.31	
<b>Fall Semester</b> (4th Semester)	2028.09.01-2028.12.22	Alumni Seminar(TBA)
<b>Winter Break</b>	2028.12.25-2029.02.28	
<b>Spring Semester</b> (5th Semester)	2029.03.02-2029.06.22	Alumni Seminar(TBA)
<b>Summer Break</b>	2029.06.25-2029.08.31	
<b>Fall Semester</b> (6th Semester)	2029.09.03-2029.12.21	Alumni Seminar(TBA)
<b>Wrap-up Session</b>	2029.09.10-2029.09.14	First Oral Defense Presentation
	2029.12.10-2029.12.14	Final Oral Defense Presentation
	2029.12.21	Graduation Ceremony
	2029.12.22-2030.01.17	Revision and Publication of the Paper
	2030.01.21	Departure

\*THE ABOVE SCHEDULE IS SUBJECT TO CHANGE.

\*\*A DETAILED PROGRAM SCHEDULE WILL BE PROVIDED UPON ARRIVAL.

\*\*\*ARRIVAL IN KOREA & KOICA ORIENTATION (OFFLINE)/THE SCHEDULE ABOVE IS TENTATIVE.

## 2. CURRICULUM

### 1) CURRICULUM & CREDITS

#### 1-1) PRE-COURSE

Type	Type	Course Title
Pre-Course (0)	Required (0)	- Korean Language Class (Non-credit) - Campus Tour and Fellow Life Orientation (Safety, Sexual Harassment Prevention, etc.)

#### 1-2) REGULAR-COURSE

Type	Type	Course Title
Spring Semester(1st) (9)	Prerequisite (0)	- Introduction to Epidemiology (0)
	Required (9)	- Integrated Epidemiology (3) - Integrated Biostatistics (3) - Infectious Disease Epidemiology (3) - Chapel (0)**
Fall Semester(2nd) (9)	Prerequisite (0)	- Introduction to Bio-Statistics (0)
	Required (3)	- Integrated Basic Medical Sciences (3) - Chapel (0)**
	Elective (6)	- Infectious Diseases and Genomic Clinical Epidemiology (3) - Quantitative Methods and Health Policy Research) (3)
Spring Semester (3rd) (6)	Prerequisite (0)	- Research Methodology (0)
	Required (0)	- Chapel (0)**
	Electives (6)	- Introduction to Genomic Epidemiology (3) - Current Issues in Global Health (3)
Fall Semester (4th) (6)	Required (0)	- Chapel (0)**
	Electives (6)	- Policy-oriented Infectious Disease Modeling and Forecasting (3) - Emerging Issues in International Development Cooperation (3)
Spring Semester (5th) (0)	Required (0)	- Individual Study I (0) - Chapel (0)**
Fall Semester (6th) (0)	Required (0)	- Individual Study II (0) - Chapel (0)**

\* The above curriculum is subject to change.

\*\* At Yonsei University, chapel has been a compulsory component of the curriculum since its establishment in 1885. The course is offered as a one-time session lasting 1.5 hours and provides students with an opportunity to learn about the University's founding philosophy.

## **2) GRADUATION REQUIREMENTS**

- To graduate, students must complete 30 credits, earn a cumulative GPA of 3.0 (B0) or higher, pass the qualification examination and foreign language examination for graduation, and publish at least one paper as the first author\* in an SCIE-, SSCI-, A&HCI-, or ESCI-indexed journal.

\* In the case of co-first authorship, the number of papers is divided by the number of first authors; only papers in which the academic advisor is listed as a co-author are recognized.

- All students must take the following subjects as mandatory; Integrated Epidemiology, Integrated Biostatistics, Infectious Disease Epidemiology, Integrated Basic Medical Sciences, Individual Study I & II.

## **3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)**

### **1) INDUSTRIAL VISIT**

- At least six times during this program: International Vaccine Institute(IVI), Health Insurance Review and Assessment Service(HIRA), Korea Human Resource Development Institute for Health and Welfare(KOHI), etc.

\*The places are subject to change.

### **2) WORKSHOPS**

- Several workshops will be available during this program: Student-Alumni Workshop Event, Academic Conferences/Forums, Library Workshop (Lecture on useful database and tools for your research), Graduate School of Public Health Workshop(hiking), etc.

### **3) OTHER EXTRACURRICULAR ACTIVITIES**

– At least two activities during this program: Korean Language Class, Lecture on understanding Religion, Race, and Culture, etc



## III. TRAINING INSTITUTE

### 1. GENERAL INFORMATION

#### 1) ABOUT THE UNIVERSITY:

- The healthcare industry is one of the fastest-growing sectors globally and is gaining attention as a key future growth driver for South Korea. As science and technology continue to advance, healthcare is evolving into a field that combines various academic disciplines, not only medicine, but also converging into convergent science and technologies
- The demand for convergent research is increasing, and as a result, large-scale research and development projects that require integration across various fields, including healthcare, safety, health promotion, global issues, and more have been expanding beyond the healthcare sector.
- In order to cultivate convergent talent in the healthcare field that meets the demands of future society, a new graduate school has been established to break down traditional academic boundaries, integrate various fields, and respect creativity and diversity.



Figure 1. Picture of Yonsei University Health System

#### - Departments of Yonsei University GSTHS

- Department of Biohealth Industry
- Department of Transdisciplinary Healthcare Sciences
- Department of Biohealth Engineering

#### - Majors in the Department of Transdisciplinary Healthcare Sciences

- Integrative Epidemiology
- Biohealth Data Science

#### - University Administrations

- |                       |                       |
|-----------------------|-----------------------|
| · Dean of GSTHS       | Prof. Sun Ha Jee      |
| · Department Chair    | Prof. Whiejong M. Han |
| · Academic Advisor    | Prof. Sunjoo Kang     |
| · Program Coordinator | TBA                   |

2) Homepage: <https://gsths.yonsei.ac.kr/index.php>

## 2. ACCOMMODATION

- Yonsei University strives to help students enjoy the best of their residential life in Korea by ensuring security and living convenience. Students will stay at University dormitory.

### - Living Conditions

- All dormitory rooms are designed to be shared with roommate(s).
- The room includes: Bed, Desk, Bookshelf, Closet, Restroom, Shower room, and Refrigerator.
- Communal Area (Sharing): Lobby, Student lounge, Study room, Laundry room, Mail room, Fitness center, Table tennis room, Convenience store, Cafeteria, 24/7 security office, Woori bank ATM, etc.



Figure 2. Student's Room

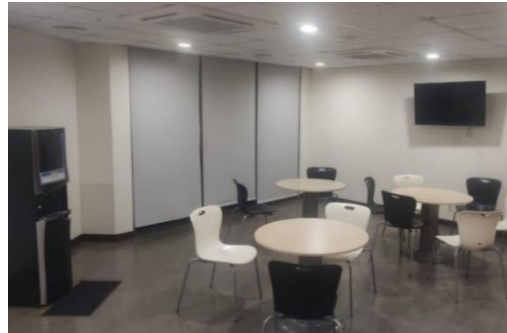


Figure 3. Student Lounge



Figure 4. Study Room



Figure 5. Fitness Center

## 3. OTHER INFORMATION

### 1) Lecture Room

- The lecture rooms are located on the 2nd and 3rd floors of the GSPH building. A computer, microphone, projector, and air conditioner are placed in each room.



Figure 6. Lecture Hall



Figure 7. Lecture Room

## 2) Library

- (GSTHS Library) The library is open to all students of the GSPH and GSTHS and is located on the 3rd floor of GSTHS(GSPH) building. It provides not only a wide range of books and study tables but also computers for internet search. There are a wide range of study tables and enough electrical outlets to charge electric devices.
- (The Central and Yonsei-Samsung Libraries) All students of Yonsei university are able to use the central library using their Yonsei Student ID card. The library has 5 floors above ground with a roof floor and one basement floor. Information Commons, located on the 2nd floor of Yonsei Samsung Library, provides many services and amenities including the Collaborative Booth, Digital Library Search, Writing/Editing, Internet PCs, Laptop Area, and seats for individuals with disabilities.



Figure 8. GSPH Library



Figure 9. Central Library

## 3) Cafeterias on Campus

- The student cafeteria serves Korean traditional and international dishes three times a day (breakfast, lunch, dinner).
- Besides the cafeterias, there are coffeeshops all students can use.



Figure 10. Cafeteria (1F, Student Union Building)



Figure 11. Cafeteria (2F, GSPH Building)

## 4) Bookstore

- Students can purchase textbooks that are needed in classes at the bookstore, located on the B1 floor of the Student Union Building. It is a good idea to ask your professors which books are essential for class.





Figure 12. Bookstore (B1, The commons)

### 5) Woori Bank

- A branch of Woori Bank is located inside the B1 floor of the Student Union Building.

### 6) Post Office

- Students can send packages to their country using the Post Office, B1 floor of Student Union Building.

### 7) Student Health Service Center

- The Student Health Care Center is on the 2nd floor of the Student Union Building. It provides medication for minor illnesses and injuries. There is a nominal fee for the purchase of medication.

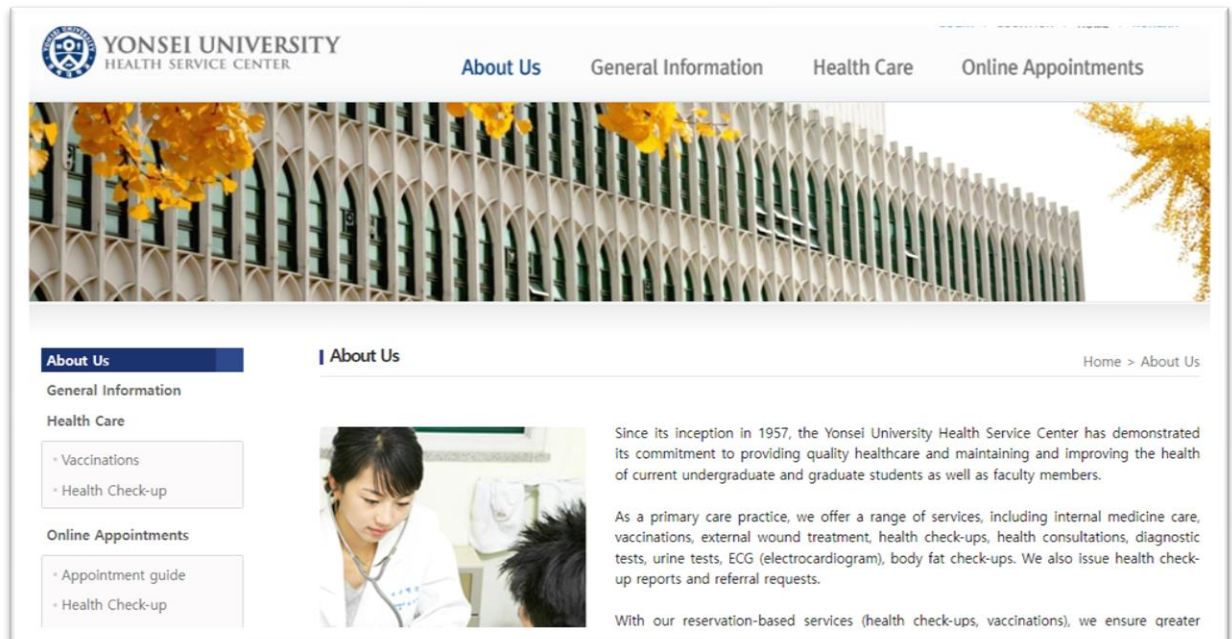


Figure 13. Health Service Center Website

### 8) Global One-Stop Service Center (Office of International Affairs)

- The Global One-Stop Service Center (GOSC) is established to support the international students at Yonsei University. It will be operating a visa agency service (group application) to do Foreigner Registration for international students when the new semester begins.

## 9) Medical Facilities around Campus

Type	Medical Facility	Location	Business Hour	Phone Number
General	Severance Hospital Int'l Healthcare Center	50-1 Yonsei-ro, Seodaemun-gu, Seoul [Sinchon Station Exit 3 (Line 2)]	Weekdays 09:00-12:00, 14:00-16:00 Saturday 09:00-12:00	02-2228-5800 (Appointment Required)
	Sinchon Yonsei Hospital	110, Seogang-ro, Mapo-gu, Seoul [Sinchon Station Exit 7]	Weekdays 08:30-17:00 (Lunch Break 12:30-13:30) Saturday 08:30-12:30	02-337-7582
Orthopedics	Yonsei Su Orthopedic	68 Sinchon-ro, Mapo-gu, Seoul [Sinchon Station Exit 8]	Weekdays 09:00-18:30 (Lunch Break 13:00-14:00) Saturday 09:00-13:00	02-332-1320
Internal Medicine	Yonsei Ihyencheol Internal Medicine	57-39 Nogosan-dong, Mapo-gu, Seoul [Sinchon Station Exit 7]	Weekdays 08:30-17:00 (Lunch Break 12:30-13:30) Saturday 08:30-12:30	02-337-7570
Otolaryngology	Kim Sungjun ENT Clinic	92, Sinchon-ro, Mapo-gu, Seoul [Sinchon Station Exit 8]	Weekdays 09:00-21:00 (Lunch Break 13:00-14:00) Saturday 09:00-15:00	02-332-8887
	Shinchon Yonsei ENT Clinic	88, Sinchon-ro, Mapo-gu, Seoul	Weekdays 10:00~17:30 (Lunch break 12:50~14:30) Saturday 10:00~13:00	02-332-0927
Dentistry	LA Yonsei Dental Clinic	109 Sinchon-ro, Seodaemun-gu, Seoul	Weekdays 09:30~18:00 (Lunch Break 12:30~14:30) Saturday 09:30~13:00	02-363-2080
Dermatology	Yonseistar Dermatology	72-12 Changsheon-dong, Seodaemun-gu, Seoul	Weekdays 09:00-20:00 (Lunch Break 13:00-14:00) Saturday 09:00-15:00	02-332-00923
Ophthalmology	Sinchon Kim Ophthalmology	49-48 Nogosan-dong, Mapo-gu, Seoul [Sinchon Station Exit 8]	Weekdays 09:00~18:00 Saturday 09:00~13:00	02-332-2972
Community Health Center	Seodaemun-gu Community Health Center	242 Yeonhui-ro, Yeonhui-dong, Seodaemun-gu, Seoul	Weekdays 09:00~18:00	1339 (COVID-19 Screening Center)

### ➤ National Health Insurance Payment

- As of 2026, all students are automatically enrolled to Korean National Health Insurance.

## 10) Closest Subway Station (Line 2 Sinchon Station, 15-minute walk)

- You can find Yonsei University Main Entrance gate and Severance Hospital right next to the main entrance.
- Follow the Severance Hospital route and you can find the College of Medicine Building which is connected to the GSTHS Building, Yonsei University.



Figure 14. Map of Sinchon Subway Station

## 11) General Student Service

### ➤ LearnUs

- It is an online learning platform at Yonsei University. LearnUs stands for 'Learning Ubiquitous Square' and offers online educational contents, including 'Professional Programs', 'Open Programs', 'International Programs', and 'Degree Programs'. Students can check their class materials and submit assignments via LearnUs, and they can download class materials of past courses they have taken. It also offers 'Gender Based Violence Prevention Education' for international students, English Non-degree course.

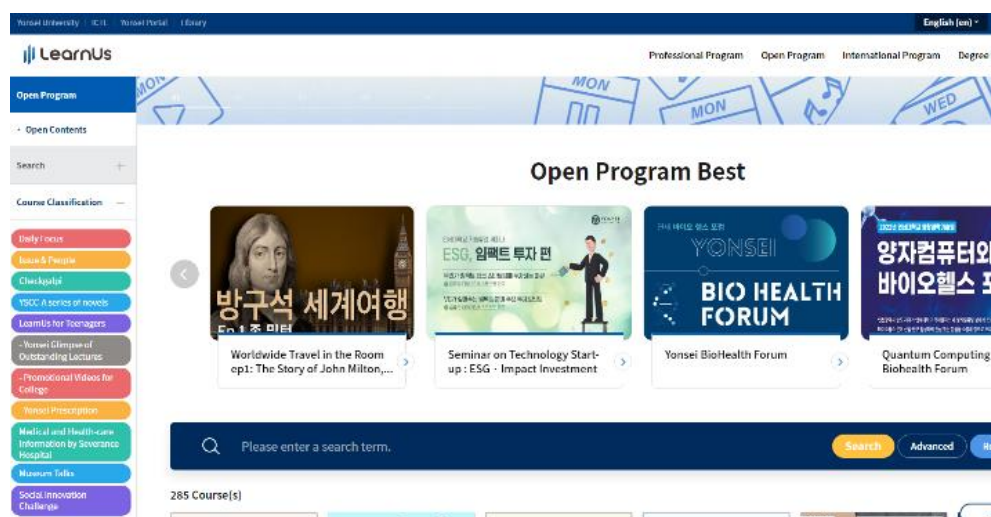


Figure 15. LearnUs Website



Figure 16. LearnUs Building

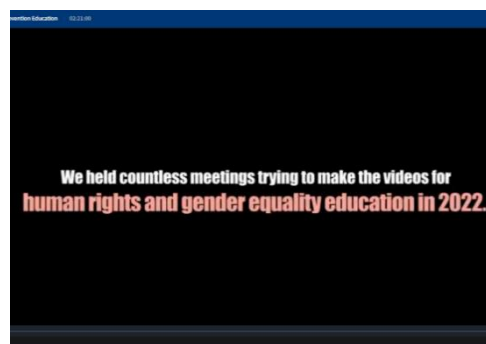


Figure 17. Violence Prevention Education Video

### ➤ Student ID Card

- All degree program students will get a student ID card for entering school gates, libraries, etc. This can be used as a Woori bank check card as well. Students have to fill in an application form for a student ID card with the help of the program staff and it takes 7~10 days to issue it.

### ➤ Computer & Internet access

- Due to security issues, internet access is not provided by the university. Students are advised to use computers in the library for research and information searching. Students are required to log onto the computer using the given password.

## IV. ACADEMIC REGULATIONS

### 1. Academic Regulation

#### 1-1. Attendance and Absenteeism

Students are expected to attend all of the classes he / she has registered for each semester. Any student who, without a good reason, has failed to attend class for at least one-thirds of the total class hours shall automatically be graded F.

1) If a student is absent for any of the reasons below, the student must notify either the department chair or academic advisor and get an approval in advance, and must submit documentary evidence within 7 days of occurrence (to be considered as 'no absence'):

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance
- The period in which attendance can be approved:

① Parents: 5 days

② Grandparents: 2 days

③ Siblings: 1 day

2) In the event a student is absent for any of the reasons below, attendance can be approved (considered as 'no absence') according to the chair professor's discretion, if documentary evidence, report, or assignment is submitted or online education is completed:

- Academic planning, field-trip, on-location training, etc.
- Participation in seminars or conferences (including international ones) as approved by the department chair.
- Other events as approved by the department chair.

3) In the event of student's illness or emergency situations, students who will be absent for less than seven days (including holidays and weekend days) need to submit a written notification of such absence to the Dean of the Graduate School. For absences longer than seven days, students must submit a written diagnosis by a physician.

4) Temporary leave during the semester is not allowed. Exceptions will be made only for inevitable reasons, such as death of immediate family, and a prior approval from the chair of the department of Global Health and Disease Control, Graduate School of Public Health, Yonsei University and KOICA must be obtained. Temporary leave during vacation is only allowed with understandable reasons and he/she must request approval from the academic advisor a month ahead of his/her leave.

#### 1-2. Classes and Credits

##### Article 22 (Required Credits)

- The minimum number of credits required to complete a doctoral degree program shall be 30 credits.

### Article 23 (Credits per Semester)

- The number of credits that may be earned per semester for each degree program shall not exceed 12 credits.

### Article 24 (Academic Evaluation and Course Retake)

- The evaluation grades and grade points for academic performance shall be as follows.

Grade	Grade Point	Description
A+	4.3	Excellent
A0	4.0	
A-	3.7	
B+	3.3	Good
B0	3.0	
B-	2.7	
C+	2.3	Fair
C0	2.0	
C-	1.7	
F	0	Fail
W	0	Withdraw
P / NP	0	Audit - Research

- When the same course is retaken, only the one grade with the better result shall be recognized.

### Article 25 (Grade Point for Credit Recognition)

- Credits shall be added toward completion if a student's attendance rate for each enrolled course is at least two-thirds of the total class hours and the academic grade is 1.7 (C-) or higher.
- The overall cumulative grade point average of the credits required for the completion of each degree program shall be 3.0 (B0) or higher.

## 2. Mandatory Dormitory Residence

- Students must reside in designated accommodation, while they are enrolled in the program.

*\* If a fellow stays in external accommodations due to personal responsibility, separate KOICA support will not be provided.*

## 3. Compliance with Residency Rules

- A student who violates residency regulations will be evicted from the dormitory and he/she must return to his / her country immediately.

### <RESIDENCY REGULATIONS>

#### ➤ Before Entering the dormitory, required documents are as follows

1. Dormitory Regulation consent form
2. Health Checkup Result including the Chest X-ray Result (at local health-checkup result)
3. Entry Confirmation (Received when entering Korea)

\*There might be some additional document required by university.

### 1. General Regulations



- a. Students must reside in designated accommodation, while they are enrolled in the program
- b. Living off-campus is not allowed
- c. Students should abide by the entry time: Even though dorm will be open until 2:00 am, students are strongly encouraged to return to their dorm by 10 p.m. for safety reasons. If you expect to return to the dormitory late, please inform the student president in advance.
- d. Roommates may be changed once or twice during the program period
- e. Authorized housing staff may enter student rooms for normal inspection and maintenance purposes
- f. Staying out overnight without prior notice is prohibited

## **2. Shared Room Use and Responsibilities**

- a. Any damages caused to shared items or areas (e.g., bathroom, air conditioner, main light) will be charged equally to both residents unless individual responsibility is clearly determined

## **3. Room Cleanliness and Hygiene**

- a. All occupants must help maintain a clean and hygienic living space
- b. To avoid floor damage and maintain cleanliness, all residents are required to remove their shoes
- c. Regular cleaning is expected, and failure to do so may result in cleaning fees
- d. All waste, including general waste, recyclables, and food waste, must be properly sorted and taken to the designated disposal area in dormitory, following Korean waste separation regulations

## **4. Room Inspections and Reporting**

- a. Rooms are subject to inspection at check-in, check-out, and on a monthly or as-needed basis during the stay.
- b. Residents must report any pre-existing damage within three days of move-in to avoid being held responsible
- c. Charges for damage, missing items, or uncleanliness identified during inspections will be the responsibility of the respective resident(s)

## **5. Dormitory Access**

- a. Residents should bear the card always, in case when the officials ask them to show the entrance card
- b. Residents should pay certain fees to re-issue the entrance card
- c. Sharing the card with other residents or inviting non-residents are strictly prohibited

## **6. Prohibited Actions and Penalty Point System**

- a. A penalty point system will be applied to track dormitory violations
- b. Violations may include, but are not limited to, failure to maintain cleanliness, damaging university property, noise complaints, or any other actions that violate the dormitory's standards
- c. Excessive noise or disruptive behavior in the dormitory is strictly prohibited at all times

- d. Students must avoid large gatherings in the dormitory, as even moderate noise may disturb other residents. If a gathering is necessary, it should be held outside the dormitory
- e. Quiet hours must be observed from 9:00 PM to 8:00 AM to maintain a peaceful environment for all residents. Noise, loud conversations, or playing music during this period is not allowed
- f. Residents will be charged for any damage and/or loss of dormitory property and room amenities
- g. Once a student accumulates 15 penalty points in a semester, the student will be required to vacate the room and alternative accommodation must be found at the student's own cost, and no further accommodations will be provided by the university

## 4. Graduation Requirements

- According to the Academic rules of the school, the Degree is conferred only if the student has successfully accomplished the requirements below.

### **<Qualification Examination, Foreign Language Examination, and Dissertation>**

1. A student who has passed the qualification examination and foreign language examination
  - A Student who has acquired at least 21 credits may take the qualification examination.
  - A Student who scores 70 or higher out of 100 shall be deemed to have passed the qualification examination.
  - The foreign language examination shall be substituted by submission of an official score report from a recognized English proficiency test (TOEFL, TOEIC, TEPS, IELTS).
  - A student shall be deemed to have passed the foreign language examination upon obtaining a score equivalent to at least TOEFL 520 for the doctoral programs.
  - (Exemption Criteria) Submission of foreign language test scores may be waived after admission for applicants who meet at least one of the following conditions:
    - a. Those who have completed at least one degree (bachelor's, master's, or doctoral) in a country where English is the primary language
    - b. Those who are nationals of a country where English is an official language and who have completed at least three years of formal education in English
2. A student who has registered for at least six semesters
  - A student is required to complete six regular semesters.
  - A student may take up to 12 credits per semester. A minimum of 30 credits is required to obtain a doctoral degree.
3. A student with a CGPA (Cumulative Grade Point Average) of B0 (3.0) or higher

- According to Yonsei University's grading system, students must achieve a CGPA of B0 (3.0) or higher out of 4.3.

4. A Student who has completed 30 credits or more and passed the final dissertation defense

- A student who has completed all required credits and all required major courses
- A student who has published at least one paper as the first author in a journal indexed in SCIE, SSCI, A&HCI, or ESCI while enrolled in the Graduate School of Transdisciplinary Health Sciences (in the case of co-first authorship, the number of papers shall be divided by the number of first authors, and only papers co-authored with the academic advisor shall be recognized)

\* Regarding other graduation requirements, students should consult with Academic advisor and program coordinator.

## 5. Participant Responsibilities

### 1) Employment Restrictions

Students are **not permitted to work or earn income** while staying in Korea, **including during weekends, holidays, or academic breaks.**

**Any violation of this restriction may result in disciplinary action**, including penalties, termination of program participation, or expulsion.

### 2) Safety Responsibility

2.1 Students are **responsible for their own safety** during periods when there are **no official programs or classes**, including weekends, holidays, and academic breaks.

2.2 If a student **plans to travel long distances or stay outside the dormitory** (except for official university programs), the student **must notify the university in advance and obtain prior approval** from both the department chair and the academic advisor. Students **must also provide emergency contact information** to the program coordinator.

### 3) Health Responsibility

Students are responsible for maintaining their **physical and mental health** and must ensure they remain in good condition throughout their stay.

## V . PRECAUTIONS

1. **Possibility of Online Program:** According to arising circumstances and public health regulations thereof, the academic program within this PI may be switched online. In accordance with academic regulations of each training institute, blended learning (or hybrid learning, a combination of online and face-to-face learning) may be implemented, including pre-sessions.

In principle, even when the academic program is conducted online, participants must be physically present in Korea to participate (cannot participate in the program online from home country or outside Korea).

2. **Living Costs:** In principle, costs of living are provided per diem; that is, participants receive living costs per diem based on the actual date of departure.

In case of early departure, living costs are received per diem based on the date of early departure, and NOT the anticipated departure date or program end date

3. **Check-in to Dormitory:** In principle, dormitory check-in is required of program participants.
4. **Religious Meals & Personal Food Preferences:** Religious meals and personal food preferences are not provided during the scholarship program.
5. **Regulatory Compliance:** KOICA SP participants should observe KOICA Scholarship Fellows' Guidebook and University internal rules and regulations, otherwise the participant would lose one's status as SP participants and a university student.

## VI. HOW TO APPLY TO INSTITUTE(UNIVERSITY)

■ This page is intended as reference for applicants who have successfully advanced through the KOICA (Korean Embassy) Round conducted by KOICA country office(Korean Embassy).

### ■ Application Method

- The school will notify successful applicants regarding university enrollment and will offer guidance on subsequent schedules related to those who have successfully completed the KOICA Round conducted by KOICA overseas Office (Korean Embassy)

Admission Steps	Contents	Period*
1-1	Application Package Submission (Via email)	Aug. 12 – Sep. 8
1-2	Application Package Submission (Via University system)	Oct.(TBA)
2	Document Screening	Sep.9 – Late Sep
3	Local Medical Check-up	Sep. - Oct.(TBA)
4	Interview Test of University	Late Sep. – Mid Oct. (TBA)
5	Second Round Result	Nov. 6
6	Submission of Original University Documents(To University)	Mid to late Nov.(TBA)
7	Admission Notification	Dec.

\*The above schedule is subject to change.

### ■ Detailed Information

#### 1) Step 1: University Documents Submission

- Applicants who have successfully advanced through the KOICA Round are requested to submit the requisite documents to the institute by **(Step 1-1)** sending them via email([ghsa2023phd@gmail.com](mailto:ghsa2023phd@gmail.com)) and **(Step 1-2)** uploading them through Yonsei University's application system(<https://yadmis.yonsei.ac.kr/>)
- The Step 1-2 period (deadline) will be announced via email only to applicants who have successfully completed Step 1-1 by the deadline.

*\* If an applicant fails to complete either Step 1-1 or Step 1-2 by the deadline, the university bears no responsibility, and the applicant will be deemed not to have passed Step 1*

**\*\* An application fee will be charged and is non-refundable under any circumstances, regardless of the application outcome**

#### 2) Step 2: Document Screening

- Documents of the applicants who have been nominated by the KOICA country office or Korean Embassy (if KOICA office is unavailable) will be screened and evaluated by the university. The university will assess the education and work experiences of the applicants based on their submitted documents. The university will also examine whether or not the nominated applicants have properly prepared the required documents.

#### 3) Step 3: Local Medical Check-up

- Those who have successfully passed the Step 2: Document Screening **must** submit the medical examination result by the designated date.
- Further guidance will be given by the university.

#### 4)Step 4: Interview

- Applicants who have successfully passed the Step 2: Document Screening will be invited to participate the

interview, which will be conducted by Zoom.

- Further guidance will be given by the university once the result of the Step 2: Document Screening) has been announced.

## 5) Step 5: Submission of Original University Documents:

- Applicants are required to prepare in advance for document authentication (which must be Apostilled/Consular Authenticated), and have them ready to be sent to the university as soon as the result of the 2nd round(Step 4: Interview) has been announced. Those who have been finally accepted at the university round are required to submit original documents to the university directly by international courier(e.g., DHL, EMS). Shipping costs will be reimbursed by the university upon submission of the original receipt after arrival in Korea. If there are issues with the original documents, the final candidates may be placed on hold or disqualified. Please ensure that the submitted documents are accurate and complete. And please check accurately with university staffs.

*\* Documents submitted to the University will NOT be returned.*

○ Recipient : Room 307, GSTHS Office of Administration, Administration Building, 50-1 Yonsei-ro, Seodaemun-gu, Seoul, 03722 Republic of Korea

○ Submission Deadline : Mid to late Nov. 2026 (TBA)

※ Please do not mail any documents until you have been contacted by university staff and your documents have been confirmed. Detailed deadlines will be provided only to candidates who pass the final round. Documents submitted without prior confirmation from the university will not be eligible for fee coverage.

※ Bear in mind that if the documents are not properly authenticated OR if there are any missing documents, you may have to supplement them again through express mail at your own expense.

## 6) Admission Notification

- Admission result will be notified to the regional KOICA country office or Korean embassy. Registration instructions, course registration, and information on other necessary steps will be provided individually to the successful applicants.

## ▣ Required Documents

※ All university application documents must be submitted via email ([ghsa2023phd@gmail.com](mailto:ghsa2023phd@gmail.com)) AND through the official application system (<https://yadmis.yonsei.ac.kr/>) by the scheduled deadlines.

※ All files must be named in the following format: document number and document name as listed in the required documents list, followed by the applicant's name and country.

- e.g., [1. Application Form\_John Kim\_Korea], [2. SOP and Research Plan\_John Kim\_Korea]

※ Applicants must type the form in English; handwritten submissions are not accepted.

1) Yonsei University Application Form (FORM 1)

2) Statement of Purpose(SOP) and Research Plan (FORM 2)

3) Official Degree Certificate (Undergraduate & Graduate)

- A degree certificate from every institution attended or currently attending is required.

- Applicants are required to submit both undergraduate and graduate degree certificates.

- If you have a higher degree level (doctoral degree), please submit it as well.

*\* Applicants with a master's degree obtained outside Korea(except China) must submit a master's degree certificate (original or copy) with an ORIGINAL Apostille or Consular Verification*

*(Apostille issued by the Ministry of Foreign Affairs OR Consular Verification (authentication) from the Korean Embassy / Consulate).*

**\* Applicants with a master's degree from Chinese universities** must provide English report of 中国高等教育学生信息网 (CHSI, 学信网, <https://www.chsi.com.cn/>)

**\* Applicants with a master's degree obtained outside Korea (including China) must send the original authenticated documents(or CHSI official report) to University after prior consultation with University staff.**

#### **4) Official Transcript (Undergraduate & Graduate)**

- An original copy of undergraduate& graduate transcript must include a year-by-year record of courses from every institution applicant had attended or are attending.
- The transcripts should include a statement of personal rank in department, if available.
- If the CGPA / maximum score is not indicated on the transcript, applicants must submit an official proof letter certified by the issuing university.
- If you have a higher level degree (doctoral degree), please submit it as well.

#### **5) Recommendation Letter from at least one recommender (FORM 3)**

- Applicants should submit at least one recommendation letter from a professor of the university graduated (on academic performance).
- They provide an overall evaluation of the applicant and comment on whether to recommend the applicant or not with reason.

#### **6) Certificate or Document proving English Proficiency**

- You must submit at least one of the documents listed below.
  - a) English Test Score Report: a minimum score of TOEFL iBT 68, TOEFL ITP 520, IELTS 6.0, TEPS 259, or TOEIC 650 (Scores below the minimum requirements and other types of English tests are not accepted)
    - \* Scores from these tests are valid for five years from the date of official issuance.**
  - b) Documents proving your English proficiency as follows.
    - Those who are nationals of a country where English is an official language and who have completed at least three years of formal education in English
    - Those who have completed at least one degree (bachelor's, master's, or doctoral) in a country where English is the primary language

#### **7) A Copy of the Applicant's Passport**

- It should include a copy of the page showing the passport number, date of issue and expiration, photo, and name.

**\* Please check the expiration date**

#### **8) Copies of Both of Parents' Passports**

- If an applicant's parents don't have passports, they could be replaced with other official documents indicating parents' nationality such as Identification Card (Citizen ID Card)

#### **9) Official Document indicating Parent-Child Relationship**

- The document indicating parent-child relationship between the applicant and parents, such as applicant's Birth Certificate or Household Register that can prove the parent-child relationship

**\*If your parent(s) has deceased (divorced), please submit a certification of death (divorce) mandatorily.**

#### **10) Master's Thesis**

- Applicants must submit their master's thesis.
- If a master's thesis was not required for graduation, please submit an official document confirming this. If no official document is available, please submit an official letter from your university stating that a master's thesis was not required.

**11) List of Published Papers (FORM 4)**

**12) Employment Certificate**

- An official certificate or letter indicating the current duration of employment and position held.

**13) Certificate of Employment History & Job Description**

- Applicants must submit an official certificate or letter detailing their complete employment history, including the exact duration of each position, job descriptions, and main duties.

**14) Curriculum Vitae (Free style personal resume)**

**15) School Profile & Grading System**

- Applicants who studied at foreign universities outside Korea must submit official undergraduate and/or graduate school profiles and grading system details.
- Applicants who earned a degree from a university in Korea are not required to submit school profiles or grading system details for that degree.

**16) Photo (ID-style, front-facing, color)**

■ **Optional documents**

**1) List of Honors and Awards**

- If there are any honors, awards, fellowships, or any academic certificates and test reports during university please list them in order of importance.
- (ex) General Record Examination (GRE), Graduate Management Admissions Test (GMAT), Test of Proficiency in Korean (TOPIK), Korean Language Proficiency Test (KLPT), etc.
- The list will be valid only when testimonials or proof are submitted

■ **Important Notice**

- 1) All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- 2) If any of the submitted materials contain false information, admission will be rescinded.
- 3) Applicants with a master's degree obtained outside Korea (except China) must submit the Degree Certificate authenticated by either (1) the Korean Embassy or Consulate or (2) an Apostilled issued by the Ministry of Foreign Affairs\*. Only original documents will be accepted.  
*\* Applicants with a Master's degree from Chinese universities* must submit English report of your degree certificate from 中国高等教育学生信息网 (CHSI / 学信网, <https://www.chsi.com.cn/>) and other required documents should be authenticated by the Korean Embassy.
- 4) Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- 5) Applicants should take full responsibility for any disadvantage due to the mistakes or omission on the application.



- Enter your accurate home address, home phone number, mobile phone number, and email address that can be contacted at any time during the screening period.
- 6) Please prepare a picture of a half-sized panel (front-facing, upper-body without a hat) taken in color within the last 3 months in advance to the application.
  - 7) The admission decision is based on all the information provided in the completed application and interviews. This includes the applicant's past academic performance (undergraduate and graduate), SOP and research plan, recommendations, work experience, and other relevant factors.

## VII. CONTACTS

### 1. CONTACT INFORMATION

#### 1) Yonsei University

- **Office of Administration, Graduate School of Transdisciplinary Health Sciences**
- E-mail: ghsa2023phd@gmail.com
- **Homepage:** <https://gsph.yonsei.ac.kr/gsph-en/index.do>
- **Address:** Room 307, GSTHS Office of Administration, Administration Building, 50-1 Yonsei-ro, Seodaemun-gu, Seoul, 03722, Republic of Korea

#### 2) General requests regarding application process

- E-mail : [koica.sp@koworks.org](mailto:koica.sp@koworks.org)
- Homepage : <http://www.koica.go.kr/sites/ciat/index.do>

\*The schedule in PI (Program Information) is changeable according to the KOICA and University's schedule.